**عرض سعر**

**PRPOSAL**

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| **DELIVERY NOTE #:**  **DATE:** | 52485  DD/MM/YYYY | 52485  YYYY/MM/DD | **وصل تسليم رقم:**  **التاريخ:** |
| **To**  **Company Name:**  **Street Address:**  **City, Zip Code:**  **Phone Number:** | Company Name Here  Street Address Here  City, Zip Code Here  Phone Number Here | اسم الشركة هنا  اسم الشارع هنا  المدينة والرمز البريدي  رقم الهاتف هنا | **إلى**  **اسم الشركة:**  **اسم الشارع:**  **المدينة و الرمز البريدي:**  **رقم الهاتف:** |

**TOTAL DUE: (السعر بعد الخصم)** 00000

**SUBTOTAL (السعر قبل الخصم) : 00000**

**DISCOUNT (نسبة الخصم) : %0.00**

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| Quantity  الكمية | Description  الوصف | Unit Price  سعر الوحدة | Total  الإجمالي |
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| **VALIDITY**  **مدة سريان العرض** | | **DLIVERY TIME FRAME**  **مدة تنفيذ المشروع** | | | |
| **PAYMENTS SCHEDULE – جدول الدفعات** | | | | |
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**Thank You For Your Trust شكرا علي ثقتكم بنا**

Introduction:

It is a system used for archiving company’s files by allowing admin to setup company and its files, so employees can upload files based on this setup.

Proposed Features for Digital Archive System:

* **Admin Control Panel:**
* Arabic and English User panel with responsive view to control from any Computer, Laptop, Tablet, and mobile.
* Dynamic module to manage Roles and permissions.
* Dynamic module to manage (add, edit, view, delete) company’s departments.
* Dynamic module to manage (add, edit, view, delete) users and define their department and role
* Admin can add users with full data (name, email, phone, department, role, password)
* Dynamic module to manage (add, edit, view, delete) file types and build required fields for each type
* Users upload files, choose their type, and fill required fields for it.
* **Reports and statistics all over the system:**
* Report for admin with all files on the system with full filtration ability by date, type, and fields in the file
* Statistics about number of files at each department
* Statistics about number of all files on system

Deliverables:

-As a result of mentioned features, you will receive the following:

* Control Panel

**Technologies:**

* PHP Laravel
* Bootstrap framework with HTML and CSS as a frontend tools
* MYSQL Database

**Resources:**

* One Business Analyst.
* One Backend developer.
* One Quality Control Engineer.

**Timeline:**

| Item | Time |
| --- | --- |
| Business Analysis | 1 week |
| Backend and admin panel | 2.5 weeks |
| Quality and testing | 1 week |